



CATHOLIC EDUCATION
Archdiocese of Canberra & Goulburn

ACT CATHOLIC SCHOOLS & EARLY LEARNING CENTRES

Enrolment Information Pack

Hope
Joy
Wonder

WELCOME

The Catholic Education Office is proud of the quality of the Catholic schools across the Archdiocese of Canberra and Goulburn.

Catholic schools seek to contribute to the creation of a society that is highly educated, skilled and cultured. A community that promotes and embraces a critical analysis of social issues, the expansion of knowledge and the pursuit of truth. Such a society would be marked by a vigorous intellectual and cultural life, accessible to all.

Education has individual and private benefits, but it is also very much a public good, whose benefits enhance the whole community. Catholic schools emphasise the contribution of education to the common good of the Australian community.

National Catholic Education Commission



ACT SCHOOL TERM DATES

2021 Term Dates

ACT	Start	End
Term 1	1 February	1 April
Term 2	19 April	25 June
Term 3	12 July	17 September
Term 4	5 October	17 December

ACT SCHOOL FEES

Below are tuition fees only for 2020. Fees may be subject to change. Schools set levies that are additional to school fees. These are available on school websites.

Primary Schools

	Per Term	Per Annum
1st child	\$400	\$1,600
2nd child - 70%	\$120	\$480
3rd child - 80%	\$80	\$320
4th child - no charge	\$0.00	\$0.00

A 20% discount applies to the first child fee where there is a sibling in an Archdiocesan secondary college.

Secondary Colleges

	Per Term	Per Annum
Years 7-8	\$1,005	\$4,019
Years 9-10	\$1,032	\$4,129
Years 11-12	\$1,254	\$5,015

20% for 2nd child and 50% for 3rd child attending an Archdiocesan secondary college. No charge for 4th or subsequent child/children attending either an Archdiocesan primary or secondary school. Full fee is paid by the oldest child.

Canberra Catholic Schools Building Fund Contribution 2021

	Per Term	Per Annum
Per family	\$178	\$713



A close-up photograph of two young women in school uniforms. They are both smiling and looking down at a laptop screen. The woman on the left has curly brown hair and is wearing a white watch. The woman on the right has dark hair pulled back. They are wearing blue and white striped shirts with white collars. The background is slightly blurred, showing other people in a classroom or library setting.

INSPIRING YOUNG PEOPLE TO GROW TO THEIR POTENTIAL

From Early Learning to College, a Catholic education provides an evidence-based academic, faith-filled learning journey. Principals and teachers work with parents to grow happy, caring, compassionate young people.

Enrolment

The minimum age for enrolment in an Early Learning Centre (ELC) is 4 years by 30 April in the year of enrolment.

The minimum enrolment age for kindergarten is 5 years by 30 April in the year of enrolment.

All parents enrolling their children in a Catholic Systemic school must complete the official enrolment form and return it by the due date. Such action, however, does not guarantee enrolment in the school. ACT Catholic primary schools are zoned based on priority enrolment areas.

Acceptance into an Archdiocesan ELC is not a guarantee of enrolment at the primary school at which the ELC is located.

Acceptance into an Archdiocesan primary school is not a guarantee of a secondary enrolment. Enrolment of a child into the next level of schooling is a separate process.

A non-refundable 'Enrolment Application Fee is payable to:

- An ELC: \$50 (A \$100 non-refundable bond is also payable on acceptance of a place which is credited against Term 1 fees.)
- An ACT Primary School: \$25 upon submission of enrolment application form.
- An ACT Secondary School: \$50 upon submission of enrolment application form.

The school will be in contact with you to discuss your application. If an offer of place is provided, parents/legal guardians will be required to sign a statement of obligation.

Archdiocesan ELCs and Primary Schools

ACT Catholic Primary Schools will enrol students from the designated Priority Enrolment Areas. Early Learning Centres (ELCs) in the Archdiocese are Parish based ELCs (i.e. regional), not school based ELCs. Therefore, ELC students are expected to be enrolled within their designated Priority Enrolment Area Catholic School when they enrol in Kindergarten.

If a school receives an 'Out of Area' application, this will be discussed with the 'In Area' school Principal who will have the first right of refusal. Out of Area applications will only be accepted on exceptional circumstances, at the discretion of the Catholic Education Office.

Archdiocesan Secondary Colleges

There are no priority enrolment areas for Archdiocesan secondary colleges. The five Catholic secondary colleges and three congregational schools in the ACT collaborate in the review

and processing of enrolment applications to ensure that as many places as possible are available to those seeking a Catholic education. It is requested that only one application be lodged with the college of first preference with other preferred colleges clearly identified in preference order.

Where an application is lodged with two or more colleges and where a first preference is indicated on two or more applications, parents/guardians will be contacted to give them the opportunity to indicate their actual first preference.

Preferences will be accommodated subject to availability of a place and the enrolment policy of the particular college.

Where a first preference cannot be accommodated parents will be contacted to determine if they wish their application to be passed on to the next preferred college for consideration. An offer of a place will be made from only one college.

Colleges make an offer of enrolment by 24 June 2020. Acceptances must be returned by 24 July 2020.

Overseas Students (*only applicable to ACT schools*)

Catholic schools accept enrolment applications from overseas students, who are not Australian citizens or permanent resident visa holders.

The fee structure for these visa holders differ from the regular fee structure of the school. For Catholic Education's policy on Overseas Students, please access the link cg.catholic.edu.au/parents/enrolment/

For any questions, please contact the relevant school directly or email enrolment@cg.catholic.edu.au.

Enrolment Priorities

The following hierarchy of priorities has been established for the consideration of enrolment applications at each school when enrolment applications exceed available spaces.

Early Learning Centres

Children who are turning 4 before April 30 and:

1. Are baptised Catholic who reside in the Parish and/or are in the designated priority enrolment area with siblings who attend a Catholic Systemic primary school in the Parish.
2. Have siblings who attend a Catholic Systemic primary school in the Parish.
3. Are children of staff in the selected school.
4. Are baptised Catholic and reside in a Parish of the

region.

5. Have siblings who attend a Catholic Systemic primary school in the region.
6. Are baptised Catholic and reside outside the region.
7. Non-Catholic whose parents/guardians desire and are committed to a Catholic education.

Primary

Children who are turning 5 before 30 April and:

1. Are baptised Catholic who are members of the designated local Parish communities or; where there is more than one primary school within a Parish, the designated enrolment area within the Parish.
2. Are siblings of children already attending the primary school.
3. Are children of staff in the selected school.
4. Are baptised Catholic from other Parishes or enrolment areas who cannot obtain places in their own Parish primary school.
5. Are baptised Catholic whose parents/ legal guardians seek to enrol them in a Parish primary school outside their own Parish or enrolment area but who can obtain places in their own Parish primary school.
6. Are non-Catholic whose parents/ legal guardians desire and are committed to a Catholic education.

Secondary

Children who:

1. Are baptised Catholic children who:
 - Attend a Catholic school; or
 - Are members of the local Parish community in rural areas where a Catholic school is not available.
2. Siblings of children already attending the school.
3. Are children of staff in the selected school.
4. Other children who have been enrolled in a Catholic school for a period of at least 3 years.
5. Baptised Catholic children from non-Catholic schools. The family of these children must provide an up to date reference from their Parish Priest indicating that they are practicing Catholics in the Parish.
6. Baptised Catholic children from non-Catholic schools who cannot provide a reference from a Parish Priest.
7. Other children whose parents/guardians desire and are committed to Catholic education.

Enrolment applications, irrespective of their priority listing, received after the due date will only be considered if vacancies still exist.



School Pathways

Early Learning and Primary

The ELCs incorporate preschool education for children. Before and After School Care is offered outside normal school hours and school holiday periods. Students enrolled for preschool in an ELC will continue their primary education at a designated school within their Parish. Parish primary schools are co-educational and provide education for children in Kindergarten to Year 6.

Secondary 7-12

Co-education is provided at:

- St Mary MacKillop Catholic College, Wanniasa Campus (Years 7-9) and Isabella Plains Campus (Years 10-12).
- St Francis Xavier College, Florey (Years 7-12).
- St John Paul II College, Gungahlin (Years 7-12).

Girls-only education is provided at:

- Merici College, Braddon (Years 7-12).
- St Clare's College, Griffith (Years 7-12).

Two Congregational Catholic colleges operate boys-only schools from Years 4-12:

- Marist College, Canberra
- St Edmund's College, Canberra

Co-education is also provided at Congregational Catholic school:

- Daramalan College, Dickson (Years 7-12).

Curriculum

All ACT Schools, including ELCs, implement National and Territory Curriculum and Frameworks.

The curriculum for Years 7-12 is school-based and approved by the ACT Board of Senior Secondary Studies. Further information concerning curriculum, policies, etc may be obtained by contacting schools.

Uniforms

Students are expected to adhere to the school uniform policy.

All ACT Archdiocesan Catholic primary schools have a standard uniform.

Each secondary college has its own school uniform.

Archdiocesan School Fees

The Catholic Education Commission, Archdiocese of Canberra and Goulburn, sets the tuition fees each year in November.

In addition to tuition fees, parents/legal guardians are requested to contribute to the Canberra Catholic Schools Building Fund, which is tax deductible.

Schools levy additional fees for specific purposes. The

school should be contacted to obtain details of these levies and charges.

Accounts for fees and levies are due for payment in the first month of the term.

Fee Remissions

Fee remissions are offered in cases of financial hardship. Parents/legal guardians wishing to seek a school fee reduction should approach the Principal or Bursar. Please note that where no contact is made with the school or agreed fee arrangements are not honoured, debt recovery procedures may be put in place.

Principles and Procedures

In the Archdiocese of Canberra and Goulburn, the Catholic Education Commission is responsible to the Archbishop for developing, monitoring and evaluating education policies for Catholic Systemic schools. These policies are based on the teachings of the Catholic Church and reflect the pastoral initiatives of the 1989 Archdiocesan Synod.

The Catholic Education Commission aims to provide the choice of Catholic schooling to all those seeking a Catholic education for their children. However, enrolment of a student into an Archdiocesan Catholic school or Catholic school of choice cannot be guaranteed.

The Archdiocesan Catholic school system has a particular responsibility to welcome, accept and support those who are poor, marginalised and in most need. Our conviction is that no student will be refused enrolment or be disadvantaged because of inability on the part of the parents/legal guardians to meet financial requirements.

The Catholic school community strives for strong partnerships with the Parishes it serves.

Those who choose a Catholic school for their children do so on the understanding that they respect and agree to support the Catholic identity of the school and acknowledge the importance of religious education for their children.

Our Catholic Systemic schools are open to all who are willing to commit to support the philosophy, values and aims of Catholic schooling.

Special enrolment conditions apply from time to time as part of the planning process to ensure the choice of Catholic education is provided to as many people as possible. The Director of Catholic Education may authorise the refusal of an enrolment into a particular Catholic school, if such an enrolment would adversely impact on the Archdiocesan provision of Catholic education.

Additional supporting information on Enrolment and Student Policy can be found on the Catholic Education Office website cg.catholic.edu.au. If you have any further enquiries please call the office on 02 6234 5455 or email enrolment@cg.catholic.edu.au



**HAPPINESS IS AT
THE HEART OF
LEARNING**