

Title	NSW Externally Delivered Vocational Education and Training (EVET) Funding
Description of policy	This policy explains the funding arrangements for students in our NSW stage 6 schools studying an externally delivered VET (EVET) course
Required because	EVET extends the curriculum for students. These courses are provided by Registered Training Organisations that have approval from NESA. The NSW Government provides a subsidy based on the Index of Community Socio-Educational Advantage (ICSEA) values of our schools. CECG will contribute 10% of the course cost and the family will contribute the residual cost.
Description of changes	This funding model comes into effect in 2023 and applies to all EVET applications in 2024 onwards
Applies to	<input checked="" type="checkbox"/> Specific: NSW Stage 6 schools <input type="checkbox"/> Staff only <input type="checkbox"/> Students only <input checked="" type="checkbox"/> Staff and students
Status	<input checked="" type="checkbox"/> New <input type="checkbox"/> Major revision of existing document <input type="checkbox"/> Minor revision of existing document

Publication location	Intranet and Public Website
Related documents	Workplace Learning Policy Fees and Levies Policy
Intranet category	School and System Administration – Schools Teaching and Learning
Review date	August 2025
Trim reference number	R660459

Approval authority for this version:	Director
Approval date:	01/08/2023
Accountable authority	Education Lead – Performance and Improvement
Responsible officer	Registered Training Organisation (RTO) Manager

1. Summary	3
2. Externally Delivered Vocational Education and Training (EVET) Courses Policy	3
3. Funding Arrangements	3
4. Principles for VET	3
5. EVET Process	4
6. Definitions.....	5
7. Related Documents and Legislation.....	5
8. Contact.....	5

1. Summary

- 1.1 This policy contains the funding arrangements for EVET courses based on the NSW Government funding agreement with Catholic Schools NSW.
- 1.2 It applies to stage 6 students in NSW Catholic Education Archdiocese of Canberra and Goulburn schools.

2. Externally Delivered Vocational Education and Training (EVET) Courses Policy

- 2.1 CECG supports Stage 6 students (Year 11 and 12) to participate in Vocational Education and Training. These courses develop skills and knowledge leading students toward a successful transition from school to employment or further education and training. In some cases, these courses may lead to direct entry in a related university course.
 - VET courses may include onsite workplace learning, which involves additional requirements and risk. Schools must also refer to the [Workplace Learning Policy](#) for any courses that include workplace learning.
- 2.2 To broaden the range of VET courses available to school students, the NSW Government has approved a panel of Registered Training Organisations to deliver a wide range of NSW Education Standards Authority (NESA) VET courses.
- 2.3 All courses can contribute to the HSC and VET qualification.

3. Funding Arrangements

- 3.1 The cost of NSW Externally Delivered VET courses is shared between the NSW government, school, and family. The NSW government subsidy is provided based on the Index of Community Socio-Educational Advantage (ICSEA) score:

Tier Range (ICSEA score)	CECG School	NSW Govt Course Subsidy	CECG Component	Parent's component*
1001-1050	1049 – Lumen Christi College 1047 - Trinity Catholic College 1037 – St Anne's Central School 1013 – McAuley Central School 1009 – Hennessy Catholic College	74%	10%	16%
951-1000	990 – Carroll College	82%	10%	8%

*Schools may waive the contribution for families receiving fee remission under the [Fees and Levies Policy](#).

4. Principles for VET

- 4.1 Schools must ensure that both students and parents understand External VET course enrolment requirements, responsibilities and costs before completing the application.

- 4.2 Schools agree to and accommodate the release from school for the student to attend the course as per the course enrolment documentation.
- 4.3 Students attending classes at TAFE or with another external VET provider undertake the journey independently and at their own cost. VET may require attendance out of school hours.
- 4.4 Funded places in External VET (Stage 6) courses are offered to students on the basis that:
- A level of interest in the specific External VET course can be demonstrated through, for example, interests and hobbies or a career plan in the industry associated with the specific VET course, and
 - a commitment to completing the specific EVET course demonstrated through application to studies, maturity and suitability for an adult learning environment, appropriate behaviour and a good school attendance record.
 - If students withdraw after the published withdrawal date parents may be required to reimburse the school for the full cost of the course
 - Only a single External VET course can be studied in any given calendar year (unless a second course is required to complete the certificate, for example Human Services: Nursing).
 - Funded places are not available for EVET courses where there are trained teachers at the School.
- 4.5 If Students apply for a course but do not attend, they must be withdrawn from the course by the end of week 1, term 1. EVET providers will invoice for these students after this date, regardless of their enrolment and attendance. If schools fail to withdraw students, they will be required to pay the 10% system contribution.

5. EVET Process

Step	Stage of Process	Actor and Action
July - September	Applications	EVET portal is open to schools for applications. Course costs and requirements are outlined in the course description. Schools determine which students are suitable for EVET courses and encourage them to apply. Schools submit all applications via the portal
October	CECG Approval	RTO Manager will evaluate applications and determine funding availability. Approved applications will be actioned for EVET providers
October	EVET Providers	EVET providers will evaluate applications and offer placements via the EVET portal
November	Formal Offers	EVET providers: Offers will be made to students via the school. Schools: Communicates with students and formally accepts/declines the offer on their behalf. RTO Manager: If required, negotiates classes and students with providers (for example, if more students apply than places are available, RTO Manager will negotiate placements) Student/Family: Completes necessary paperwork for school to formally accept the offer, including paying family contribution.
Week 1 Term 1	Confirmation	Schools: Confirm or withdraw all EVET enrolments.

March - July	Invoices	EVET providers: Send invoices for all placements that have not been withdrawn to CECG for payment. CECG Finance: pays EVET provider invoices and invoice schools for family contribution.*
--------------	----------	---

*Waiving the parent contribution and paying it from school funds is a school decision. CECG will invoice schools for this component whether or not the contribution is passed on to families.

6. Definitions

- 6.1 **Schooling Resource Standard (SRS):** Funding provided by the Government for the provision of schools.
- 6.2 **Externally Delivered VET:** Courses developed or endorsed by NESAs, delivered by an external provider including TAFE which senior secondary school students may study while completing their HSC at school.
- 6.3 **EVET Portal:** External VET Provision system which is the electronic system used to enrol and manage students in external VET.
- 6.4 **Registered Training Organisation (RTO):** A training organisation that is authorised to deliver training and/or conduct assessments and issue nationally recognised qualifications under the Australian Qualifications Framework (AQF)

7. Related Documents and Legislation

- 7.1 Related CECG Documents:
 - [Workplace Learning Policy](#)
 - [Fees and Levies Policy](#)
- 7.2 Related legislation or Standards
 - [NESA VET Stage 6](#)

8. Contact

- 8.1 For support or further questions relating to this policy, contact the CECG Registered Training Organisation (RTO) Manager.